

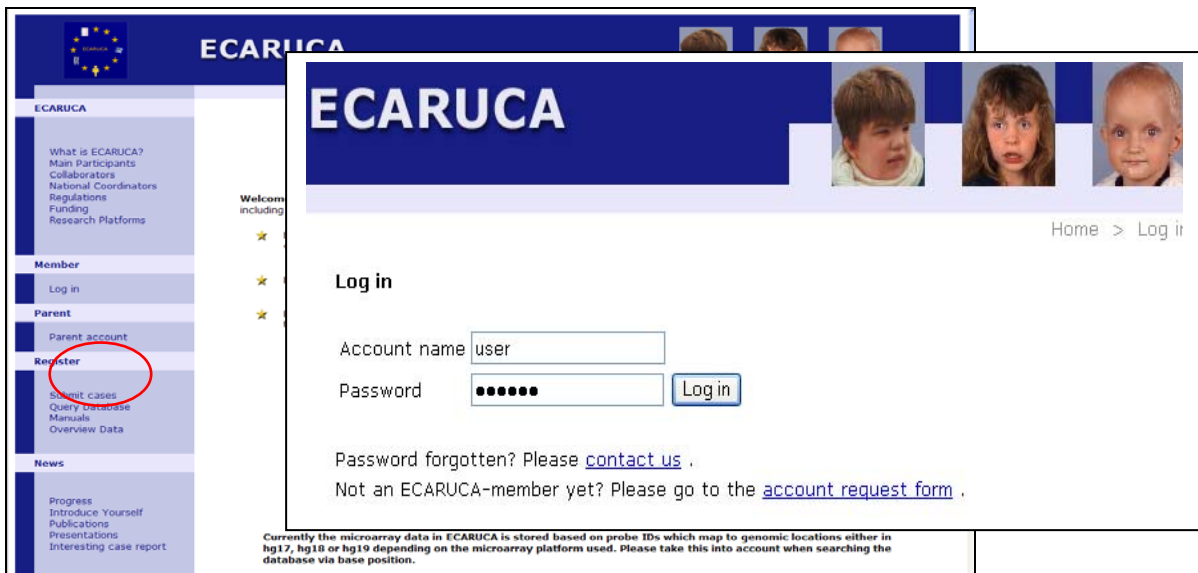
Manual for Submitting Clinical Pictures and/or relevant images to the ECARUCA Database

Besides the submission of clinical data, the clinician will be able to submit clinical pictures of the patient and/or relevant images as well. Submitting of the images is usually done by the clinician involved in a particular case, but may also be performed by the cytogeneticist.

You need an ECARUCA **clinician** account to be able to submit images. An account request form is available online at the log in page.

Follow the steps below to submit pictures to the ECARUCA database:

1. Log in with your clinician account to access the restricted pages of ECARUCA

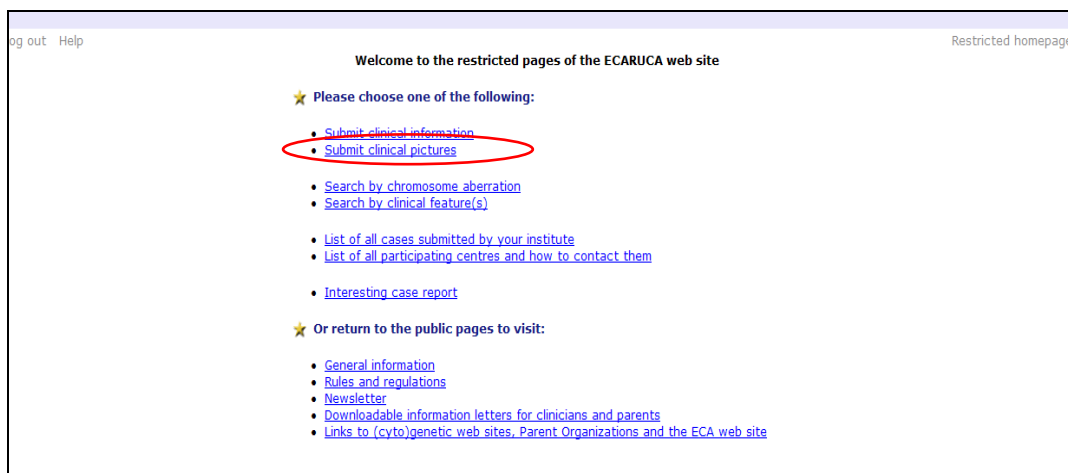


The screenshot shows the ECARUCA website interface. On the left, a navigation menu includes sections for 'What is ECARUCA?', 'Member', 'Parent', 'Register', and 'News'. The 'Register' section is circled in red. The main content area features a 'Log in' form with the following elements:

- Account name:
- Password:
- Log in button
- Links: [Password forgotten? Please contact us .](#) and [Not an ECARUCA-member yet? Please go to the account request form .](#)

At the bottom of the page, a note states: "Currently the microarray data in ECARUCA is stored based on probe IDs which map to genomic locations either in hg17, hg18 or hg19 depending on the microarray platform used. Please take this into account when searching the database via base position."

2. Click on the link 'submit clinical pictures'

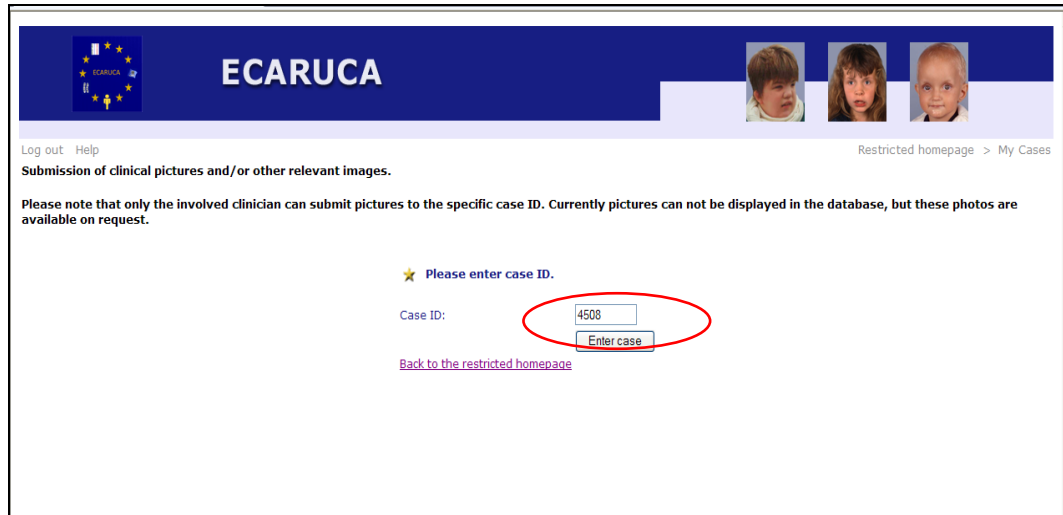


The screenshot shows the 'Restricted homepage' of the ECARUCA website. The page title is 'Welcome to the restricted pages of the ECARUCA web site'. The main content area lists several navigation options:

- ★ Please choose one of the following:
 - [Submit clinical information](#)
 - [Submit clinical pictures](#) (circled in red)
 - [Search by chromosome aberration](#)
 - [Search by clinical feature\(s\)](#)
 - [List of all cases submitted by your institute](#)
 - [List of all participating centres and how to contact them](#)
 - [Interesting case report](#)
- ★ Or return to the public pages to visit:
 - [General information](#)
 - [Rules and regulations](#)
 - [Newsletter](#)
 - [Downloadable information letters for clinicians and parents](#)
 - [Links to \(cyto\)genetic web sites, Parent Organizations and the ECA web site](#)

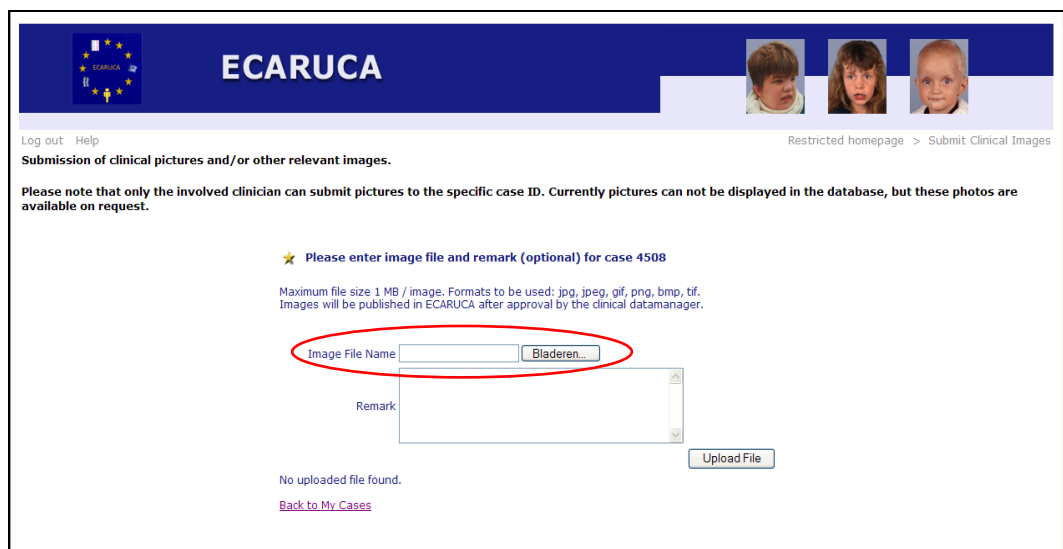
3. Enter the case ID for which pictures need to be entered.

Please note that only the involved clinician can submit pictures to the specific case ID. Currently pictures can not be displayed in the database, but these photos are available on request.



The screenshot shows the ECARUCA interface. At the top, there is a blue header with the ECARUCA logo and three small profile pictures. Below the header, there are links for 'Log out' and 'Help', and a breadcrumb trail 'Restricted homepage > My Cases'. The main content area has a heading 'Submission of clinical pictures and/or other relevant images.' followed by a note: 'Please note that only the involved clinician can submit pictures to the specific case ID. Currently pictures can not be displayed in the database, but these photos are available on request.' Below this, there is a star icon and the text 'Please enter case ID.'. A form field labeled 'Case ID:' contains the number '4508', and a button labeled 'Enter case' is next to it. A red circle highlights the 'Case ID' field and the 'Enter case' button. At the bottom, there is a link 'Back to the restricted homepage'.

4. Select the image file to be uploaded from your computer.



The screenshot shows the ECARUCA interface for uploading a file. At the top, there is a blue header with the ECARUCA logo and three small profile pictures. Below the header, there are links for 'Log out' and 'Help', and a breadcrumb trail 'Restricted homepage > Submit Clinical Images'. The main content area has a heading 'Submission of clinical pictures and/or other relevant images.' followed by a note: 'Please note that only the involved clinician can submit pictures to the specific case ID. Currently pictures can not be displayed in the database, but these photos are available on request.' Below this, there is a star icon and the text 'Please enter image file and remark (optional) for case 4508'. There is a sub-note: 'Maximum file size 1 MB / image. Formats to be used: jpg, jpeg, gif, png, bmp, tif. Images will be published in ECARUCA after approval by the clinical datamanager.' Below this, there is a form field labeled 'Image File Name' with a button labeled 'Bladeren...' next to it. A red circle highlights the 'Image File Name' field and the 'Bladeren...' button. Below the 'Image File Name' field, there is a text area labeled 'Remark'. At the bottom right, there is a button labeled 'Upload File'. At the bottom left, there is a message 'No uploaded file found.' and a link 'Back to My Cases'.

Please note that the maximum file size is 1 MB per image.
The formats to be used are: jpg, jpeg, gif, png, bmp and tif.

If you prefer, you can place a remark to be connected to the image in the remark field.

5. Click on the link “Upload file”.

Log out Help Restricted homepage > Submit Clinical Images

Submission of clinical pictures and/or other relevant images.

Please note that only the involved clinician can submit pictures to the specific case ID. Currently pictures can not be displayed in the database, but these photos are available on request.

★ Please enter image file and remark (optional) for case 4508

Maximum file size 1 MB / image. Formats to be used: jpg, jpeg, gif, png, bmp, tif. Images will be published in ECARUCA after approval by the clinical datamanager.

Image File Name H:\ECARUCA\Foto's ca\ Bladeren.
Age: 6 months
Remark

No uploaded file found.
[Back to My Cases](#)

Upload File

When upload has been successful, the following message will appear:

Log out Help Restricted homepage > Submit Clinical Images

Submission of clinical pictures and/or other relevant images.

Please note that only the involved clinician can submit pictures to the specific case ID. Currently pictures can not be displayed in the database, but these photos are available on request.

★ Please enter image file and remark (optional) for case 4508

Maximum file size 1 MB / image. Formats to be used: jpg, jpeg, gif, png, bmp, tif. Images will be published in ECARUCA after approval by the clinical datamanager.

Image File Name Bladeren.
Age: 6 months
Remark

File upload successful. Please select another file to upload, or return to the case selection screen by following the link.
[Back to My Cases](#)

Upload File

If more images need to be entered to this particular case, please select another file to upload and place a remark (optional).

If images need to be entered to other cases, select the link “Back to my cases” and proceed as before (step 3).

To end the session, you can return to the restricted homepage.